



**For the 2024 Fall (Regular)**

**KAIST International Graduate Admission**

**Application Guide**



**Korea Advanced Institute of  
Science and Technology  
Office of Admissions**

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**I****Drawing Your Future at KAIST**

*KAIST is a young and ambitious university that leads science and technology and contributes to the world for the better. Our history begins with our students. If you want to be a part of our audacious narrative, now is the time to ask what you want for yourself and to explore what KAIST has for you.*

**A****Scientific Questions to Explore BEFORE You Apply to KAIST**

- a. What do I want to study at the graduate level?
  - b. [What courses does KAIST offer in the field of my research interests?](#)
  - c. [What laboratories exist at KAIST in the field of my research interest?](#)
  - d. [Have I found and contacted faculty members whose research interests overlap with mine?](#)
- ※ *If you already have answers to the questions above, now is the time to SEE the TECHNICAL aspects regarding the APPLICATION process for KAIST graduate programs.*

**B****Technical Knowledge You Should Know before Applying to KAIST**

- a. [Visit our official website and learn about timelines, eligibility, paper-work and other things you should know before applying.](#)
- b. [Apply online within the designated term \(Application Fee KRW 80,000 or USD 80.\)](#)
- c. Send your application materials to our office by the due date.
  - ※ *Recommendation letters are to be uploaded on our system directly by your referees.*
  - ※ *Monitor your application status and provide supplements if required.*
- d. Check your email at regular intervals and attend an interview if required by the department you applied to.
- e. [Check the final decisions – \(if admitted\) you must confirm your decision on our offer.](#)
- f. Prepare for the transition to the life at KAIST.

**C****Transition into Our Advanced institute In South Korea**

- a. Prepare for the school enrollment according to **the Registration Guide**, Which will be announced with our final decisions.
- b. Apply for a visa with supporting materials from our office and other documents required by the Korean Embassy. Book a flight ticket to South Korea.
- c. Submit documents required to enroll at KAIST and settle into our community.
  - ※ *Timelines, procedures, and required materials may change without prior notice. Our International Scholar and Student Service (ISSS) will notify you of any important changes or updates.*

## A

## Degree

- Applicants must hold or are expected to hold a Bachelor's degree for a Master's or Master-Ph.D. Integrated program, a Master's degree for a Doctoral program application, by **August, 2024**.

## ※ Notes

- A Bachelor's degree must be equivalent to a Korean Bachelor's degree which takes four years of study. [\\* learn and compare with the Korean system at WHED](#)
- Equivalentents

- a. University degree requiring four years of study
- b. Three-year Bologna compliant Bachelor's degree
- c. The first cycle qualification in the framework of qualifications for the European Higher Education Area (EHEA)
- d. Bachelor's degree with honors in British pattern education
- e. Cases other than the above should provide supplementary documents to prove the equivalence such as a supplement diploma, equivalency report from World Education Services (WES) or any related document from the institution you attended or other organization with authority

## B

## Citizenship

- Applicants must hold citizenship outside South Korea.  
\* Korean citizens who hold dual citizenship are not eligible for KAIST International Graduate Admission cycles.

※ **NOTE for International Applicants of Korean Ethnicity**

**International applicants of Korean ethnicity**, regardless of the place of birth, MUST additionally satisfy **ONE** of the two requirements below:

- a. **NEITHER** parent is a citizen of Korea or;
- b. The applicant must have received the **ENTIRE** elementary, junior high, and high school education **OUTSIDE** of Korea at the comparable and equivalent level of education in Korea.

- ※ In this case, international schools located in Korea are not acknowledged as foreign schools. Applicants of Korean ethnicity who completed their entire education (elementary, junior high, high school, and undergraduate) outside of Korea should submit **the Certificate of the Facts Concerning the Entry & Exit** (“출입국사실증명서”) issued by the Korean Immigration Office. The certificate should have been issued within one month to the online application deadline.

International students of Korean ethnicity who do not meet the conditions above **CANNOT** apply for International Admissions. Instead, they can apply through the KAIST General Admission (“일반전형” at <http://admission.kaist.ac.kr/graduate>).

## C

## English Language Proficiency

- Our official language of communication and instruction for international students at KAIST is English. All the applicants must provide at least one of the following English proficiency test (EPT) scores:

\* *Recognized English language proficiency tests taken on or after March 25<sup>th</sup>, 2022.*

\**The result must be available before the online application deadline.*

Test	Minimum Score	Submission	Remark
TOEFL iBT	83	Report <b>through the ETS website</b> and send us <b>a legible copy of score report</b>	(Institutional Code: 0195/ Dept. Code: 99) <b>(iBT MyBest Scores are NOT accepted)</b>
IELTS	6.5 band	A legible copy of the score report	<b>Academic Type, Overall Band Score</b>
TOEIC	720	A legible score report	Listening & Reading
TEPS	326	A legible copy of the score report	

\* **Test scores from the Institutional Testing Program (ITP) are NOT accepted.**

\* *Programs that do not require EPT score: GDI-ITTP track, KINS-KAIST, RCA-KAIST, Impact MBA(KOICA-KAIST)*

- You are able to request a waiver of the English proficiency requirement if you meet one of the following conditions:

- You do not need to provide an EPT score if you hold citizenship of the following countries **OR** have completed a qualification equivalent to a Bachelor's degree or higher from an institution physically located in the following countries:

*Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts, St Lucia, St Vincent, Trinidad and Tobago, U.K., U.S.A.*

- You do not need to provide an EPT score if you hold citizenship of the following countries **AND** have completed a qualification equivalent to a Bachelor's degree or higher in English as the medium of instruction from an institution physically located in the following countries:

\* **A certificate proving the medium of instruction must be supplemented.**

***i.e., English Lecture Certificate***

*Botswana, Cameroon, Eswatini, Ethiopia, Fiji, Gambia, Ghana, India, Jamaica, Kenya, Kiribati, Lesotho, Liberia, Malawi, Marshall Islands, Mauritius, Federated States of Micronesia, Namibia, Nauru, Nigeria, Pakistan, Palau, Papua New Guinea, Philippines, Rwanda, Samoa, Seychelles, Sierra Leone, Singapore, Solomon Islands, Republic of South Africa, Sudan, Republic of South Sudan, Tanzania, Tonga, Tuvalu, Uganda, Vanuatu, Zambia, Zimbabwe*

- Those enrolled in KAIST's regular degree programs DO NOT need to provide an EPT score.

- *Those who are expected to graduate in August, 2024*

\* ***Those enrolled in the following programs who did not submit an EPT score during the application are not eligible for a waiver: GDI-ITTP track, KINS-KAIST, RCA-KAIST, Impact MBA(KOICA-KAIST)***

※ *If you meet one of the conditions above, tick **EXEMPTION** in **English** section in **Step 2** of the online application.*

- **Masters program applicants** are asked to ***find and indicate the names of up to three faculty members in the department you will apply to,*** whose research interests overlap with yours. Applicants should ***write these faculty names in Faculty section*** in **STEP 1** of your online application.
  - \* *Generally, Master's program applicants do not need to communicate with the faculty member(s) beforehand to write their name. However, [some programs require Master's applicants to communicate with the faculty](#) before the application. For details, please check our **IX Degrees and Programs (page 17)** section and the website of the program to which you will apply.*
- **Doctoral program applicants** – *including M.S.-Ph.D. integrated program applicants* – are asked to find ***one faculty advisor from the department to which you will apply*** and indicate the name in **STEP 1** of your application. Communication with the faculty member prior to your application is recommended.
  - ※ *Please check whether we offer any program that meets your research interests at **IX Degrees and Programs (page 17)** first and learn about our faculty members at the [STARLIBRARY website \(click\)](#).*

### III

## Application Procedures at a Glance

### STEP 1

#### ONLINE APPLICATION by March 25<sup>th</sup>, 2024

- Please use **a computer with a Windows-based operating system.**
- Access our online application system at <https://apply.kaist.ac.kr/intergradapply>.
- Complete your online application.
  - Create an account and choose a degree and program of study at KAIST.
  - Enter your personal and academic backgrounds, prior experiences, and achievements.
  - Write your statement of purpose and answer other prompts.
  - Choose your financial resources – **you can apply for KAIST Scholarship in this step.**
  - Pay the application fee *online* – **KRW 80,000** or **USD 80.**
    - ※ *Our system will send automated emails to your referees with the information and instructions on uploading recommendation letters after your payment.*

### STEP 2

#### APPLICATION MATERIALS by April 3<sup>rd</sup>, 2024

- Print out your online application and address sticker through our system.
  - ※ *The program you have applied to may require additional application materials. Please read brief introductions of each program from [page 17](#), visit the website of the program you will apply to, and prepare for the additional materials.*
- Organize and review your application materials with the online application printouts as listed on [page 7](#).
- Post your application materials to our office \* *You can print out our address through our system.*

Graduate Admissions Team, KAIST

# 110, 1<sup>st</sup> Floor, E 16-1 B/D

291 Daehak-ro, Yuseong-gu, Daejeon (Zip Code:34141)

Republic of Korea

Office. +82-42-350-2352, 2354 / Email: [advanced.adm@kaist.ac.kr](mailto:advanced.adm@kaist.ac.kr)

- [Monitor your application status on our system and provide supplemental materials if required.](#)

Your application is now complete!

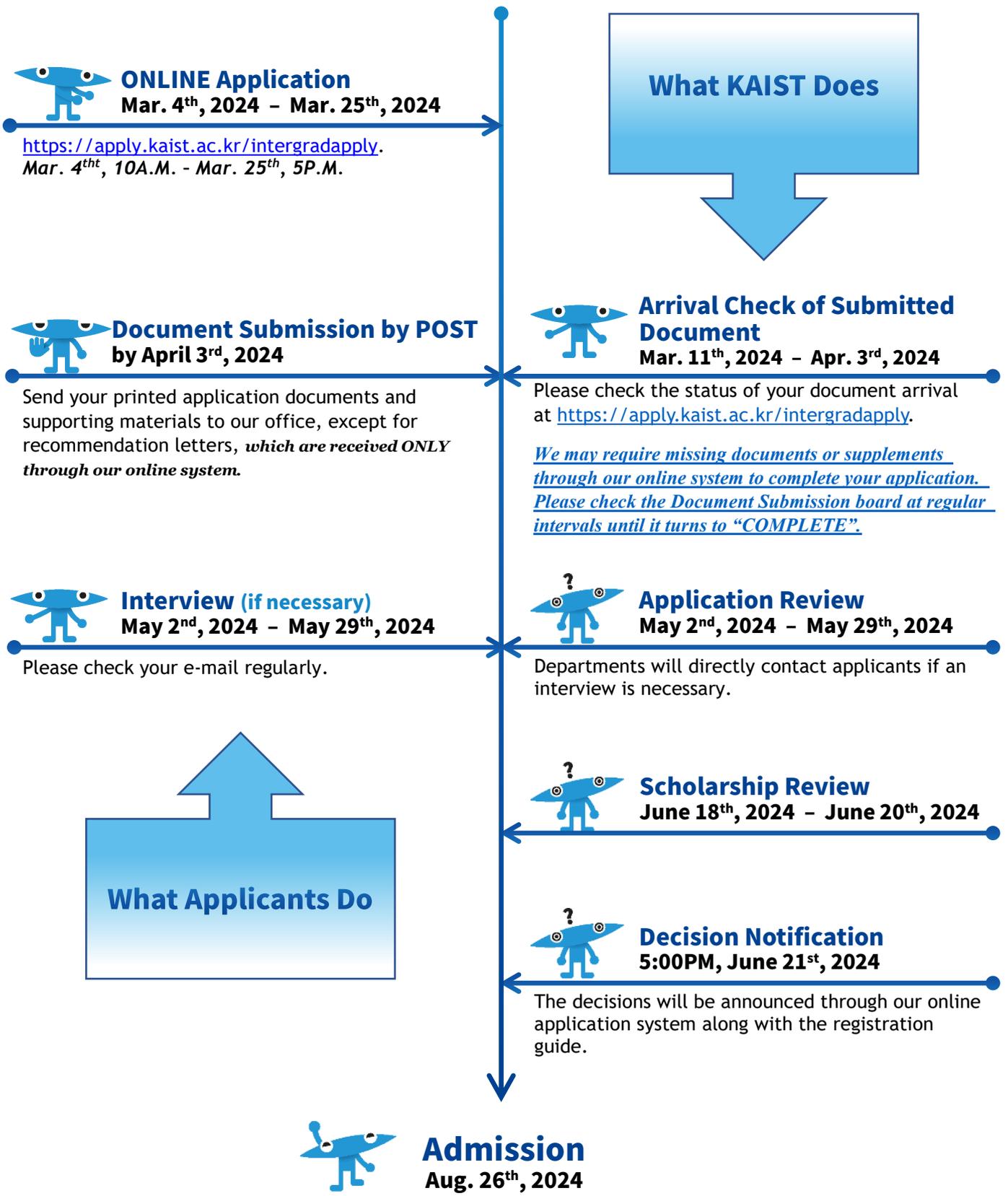
### STEP 3

#### Keep checking for updates in KAIST Admission until June 21<sup>st</sup>, 2024

- Check your email at regular intervals. A staff member from our office or the department you applied to may try to reach you for an interview or documents for further qualification.
- KAIST will announce [final decisions through the system](#) on the decision notification day.

# IV

## Timelines



※ [THE TIMELINE IS BASED ON LOCAL TIME IN SOUTH KOREA AND IS SUBJECT TO CHANGE.](#)

No.	<input checked="" type="checkbox"/> List and Order of the Application Materials	Note						
-	<input type="checkbox"/> Document Checklist	- This is included in your online application printout						
1	<input type="checkbox"/> Online Application Printout	- Complete your application by paying the application fee. - Check whether you have signed on the necessary printouts. - Review whether your supplements support your application printout.						
2	<input type="checkbox"/> Recommendation Letters	- Recommendation letters will be received electronically from the referees you register on our system. - You can check whether they have completed your letters and email your referees to remind them <a href="#">on our system</a> .						
3	<input type="checkbox"/> Certificate (s) of Degree or Diploma	- Please see <b>page 11 and 12 for the approved format</b> of the document.						
4	<input type="checkbox"/> Transcripts	- * If you have attended more than one college or university before the completion of your degree, you must submit transcripts from each institution you have attended. - Organize in the following order: <b>Bachelor's degree → transcripts → Master's degree → transcripts</b>						
5	<input type="checkbox"/> English Proficiency Test (EPT) Score	- <b>Please check your eligibility and available evidence</b> <table border="1" style="margin-left: 20px;"> <tr> <td><input type="checkbox"/> EPT score report</td> <td><input type="checkbox"/> English lecture Certification</td> </tr> <tr> <td><input type="checkbox"/> Degree in an English-speaking country</td> <td><input type="checkbox"/> Currently enrolled in KAIST degree program</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Citizen of an English-speaking country</td> </tr> </table> - For iBT score, please report through the ETS website (TOEFL: Institution code : 0195/ Dept. code: 99) - For TOEIC, you have to send us the original score report.	<input type="checkbox"/> EPT score report	<input type="checkbox"/> English lecture Certification	<input type="checkbox"/> Degree in an English-speaking country	<input type="checkbox"/> Currently enrolled in KAIST degree program	<input type="checkbox"/> Citizen of an English-speaking country	
<input type="checkbox"/> EPT score report	<input type="checkbox"/> English lecture Certification							
<input type="checkbox"/> Degree in an English-speaking country	<input type="checkbox"/> Currently enrolled in KAIST degree program							
<input type="checkbox"/> Citizen of an English-speaking country								
6	<input type="checkbox"/> Curriculum Vitae	- There is no designated form.						
7	<input type="checkbox"/> Identity Document of the Applicant	- A photocopy of the ID pages of your valid passport - This document is to check your citizenship.						
8	<input type="checkbox"/> Identity Document of BOTH Parents	- These documents are to check the citizenship of your parents. - If one specific parent holds the parental authority due to death, divorce, or other valid reasons, you must submit the citizenship certificate of the parent with legal custody						
9	<input type="checkbox"/> Certificate of Family Registration ( <u>"가족관계증명서"</u> )	- You can replace it with an equivalent public document or a birth certificate indicating the relationship between you and your parents <b>If you have family-related circumstances that are not reflected on the birth certificate like death or divorce, you must provide the relevant official documents.</b>						
10	<input type="checkbox"/> The Certificate of the Facts Concerning the Entry & Exit ( <u>"출입국사실증명서"</u> )	- <b>ONLY for Korean Ethnicity if applicable</b> - <b>It must be issued within three months</b>						
11	<input type="checkbox"/> List of Honors and Awards	<b>Optional</b>						
12	<input type="checkbox"/> Employment Certificate							
13	<input type="checkbox"/> School Profile / Credit Rating System							

※ For the detailed conditions of each document, please refer to the following guide.

※ The program you will apply to may require additional application materials. Please read the information of each program on [page 17](#), visit the program's website, and **prepare additional materials**, if required.

**Our online system is optimized to the Windows operation systems. Please use a computer with a Windows-based OS.**

▫ **Step 1\_Program of Study and Personal Background**

Create an account with your valid email account, select a degree program you want to study at KAIST, and enter your personal information.

*\* You can apply to one degree program at each application term.*

▫ **Step 2\_Academic History, Performances, Experiences, and Referees**

Enter the required information such as academic history, EPT score, publication, work experiences, and referees.

*\* Applicants must provide the referees' professional or institutional email accounts for verification.*

▫ **Step 3\_Statement of Purpose**

Write the statement of purpose and answer other questions as below to present who you are, what you have achieved, and what you want to achieve at KAIST.

a. **Please briefly answer the following questions with keywords** (up to 500 Bytes for each question).

- **What did you study at your previous institution?** *\* Required*
- **What is your motivation for choosing this major?** *\* Required*
- **Outline a brief study plan.** *\* Required*
- **What are your plans after studying?** *\* Required*
- **What honors and awards have you received?** *\* Optional*
- **Introduction any institution previously attended.** *\* Optional*
- **What is your motivation for applying for the second-choice major?** *\* Required*

b. **Write down a detailed and accurate statement of your purpose and objective in pursuing your study at KAIST** (Up to 5,000 Bytes). *\* Required*

*\* A byte is the unit most computers use to represent a character such as a letter, number or typographic symbol. (1byte = 1 letter)*

◦ **Step 4\_Statement of Financial Resources to Study at KAIST**

State your financial resources to cover the tuition fees and expenses for your study at KAIST. *If you want to apply to our graduate program with KAIST Scholarship, select **KAIST Scholarship** as your financial resource.*

*\* You can choose **multiple options** to support your life at KAIST.*

*\* If you select KAIST Scholarship only, you don't need to submit bank statements or other finance-related documents.*

a. **Self-Funding or Parental and/or Individual Sponsor**

If you choose **Self-Funding** or **Parental Sponsor** as your financial resource, **bank statements ending within a month of your application date** must be provided to prove the financial capacity of **USD 18,000 or more**. If **Self-Funding** or **Parental Sponsor** is the only option of your financial resource, the ending balance must be **at least USD 18,000 or more\***.

*\* The ending balance must be enough to cover your expenditures for one year on campus - tuition for two semesters and other expenses for one year. Please refer to our rate on page 24.*

b. **Government/Organization Scholarship**

Applicants are required to submit a certificate or sponsorship letter containing the details of a responsible officer whom KAIST can contact. In the event that the applicant is granted a KAIST Scholarship, the financial assistance provided by KAIST will be adjusted to account for the amount covered by any other scholarship program received.

*\* **KAIST Collaborative Excellence Scholarship***

*: If you are applying to our graduate program with the **KAIST Collaborative Excellence Scholarship** (e.g., KINS-KAIST, RCA-KAIST, KOICA-KAIST, GDI-ITTP, Kor-Pol Defense, and Global EPSS), you can choose the **Government/Organization Scholarship** option without the need for a certificate or sponsorship letter. The Office of Admissions will verify this information with the representative office on your behalf.*

c. **KAIST Scholarship & KAIST Global Presidential Scholarship (KGPS)**

**KAIST Scholarship** is our traditional financial aid program to support international students. Awardees are selected based on prior performance and future promise appeared in their application materials. Decisions will be announced with the final results. The benefits include:

▪ **Full tuition grant:** 4 semesters for Master's, 10 semesters for M.S-Ph.D. integrated 8 semesters for Ph.D students

▪ **Monthly stipend guarantee:** The KAIST Scholarship provides a monthly stipend, empowering many international students to attain financial independence from their home countries. The stipend amount depends on factors such as department, program, advisor, or involvement in research. For additional details, please contact the relevant department/program staff or the intended advisor.

▪ **Premium for National Health Insurance subscription:** actual costs

*\* The rate and coverage may vary by your participation in research projects and performance.*

**KGPS** is a signature scholarship program for Master's or M.S.-Ph.D -integrated program students. Awardees will receive **full tuition fee waivers and KRW 1,000,000 per each month as stipend for four regular semesters of education**. KAIST Scholarship applicants are automatically registered for KGPS review that there is no additional procedure to take to apply for KGPS.

◦ **Step 5\_Submission of the Application Fee**

To complete your online application, please remit the application fee of KRW 80,000 or USD 80. Once payment is confirmed, our system will promptly assign an application number to your submission and will automatically send email requests to your referees for the upload of recommendation letters.

You can select one of the four options below for payment. Our recommendation is to pay by credit card since it is the most responsive and instant means.

	<b>Credit Card</b>	<b>Bank Transfer</b>
<b>Overseas</b>	Responsive, Less Charge - <i>through our payment platform</i> - <i>international transaction activated</i>	Late, Expensive Charge - <i>Applicants must send a copy of the transfer receipt through email to <a href="mailto:advanced.adm@kaist.ac.kr">advanced.adm@kaist.ac.kr</a></i>
<b>Korean Domestic</b>	Responsive, Less Charge - <i>through our payment platform</i> - <i>online transaction activated</i>	Responsive, Less Charge - <i>through our payment platform</i> - <i>online transaction activated</i>

- ※ *The overseas bank transfer option will take a few days to reach us and a few more for KAIST to confirm the payment and assign your number – they are all manual.*
- ※ *You **CANNOT edit your online application after paying the fee.** Please proofread and complete your online application before you pay.*
- ※ *Eligible applicants can request an application fee waiver. Please Read 25 to learn about the KAIST Application Waiver Program.*
- ※ *The application fee is **NOT subject to a refund.***

## a

**Online Application & Statement of Financial Resources**

- Applicants must submit printouts of the Online Application and Statement of Financial Resources. You can print through our online system.
- If you have chosen other options than KAIST Scholarship as your financial resource, you must additionally provide evidence of the resource of your choice. (page 9)
- If you choose only the KAIST Scholarship as your financial source, submitting additional financial documents is not required.

## b

**TWO RECOMMENDATION LETTERS** *\*Do NOT ATTACH them to your application. We only accept them ONLINE.*

- Referees must upload recommendation letters to our system by the document submission deadline. [Applicants can monitor the submission status of their recommendations and email their referees to request letters through the KAIST application portal system \(click\).](#)
- ※ *Recommendation letters must remain strictly undisclosed to applicants, and applicants may not request any kind of disclosure of the information written in the letters.*
- KAIST strongly suggests that recommendation letters come from professors, academic advisors, work supervisors, and other figures who can confirm your ability to perform in an academic or professional environment. If you ask someone from your previous workplace, please use a letterhead showing the company's contact information.
- Applicants must also register the professional or institutional email accounts of their referees for verification.
  - ※ *Please note that the earlier you complete your online application, the more time your referees will have to write letters for you.*
  - Please DO NOT ATTACH your letters to your application packages. We receive them ONLINE.*

## c

**OFFICIAL DEGREES / DIPLOMAS**

- Applicants must submit paperwork to prove their official degrees or diplomas from the institutions they earned their Bachelor's, or higher, to prove their eligibility.
  - \* **Original degrees or diplomas** are accepted. However, since our office will not return any application material regardless of the final decisions, we strongly recommend you to take other options to prove your academic qualification.
  - \* **Official degrees or diplomas** are certified copies of your degrees or diplomas issued and verified by a responsible officer of the institutions you attended. These should bear raised or colored seals of the institutions or the signature of the officer. They are also referred to as "True Copy" or "Certified Copy" in some countries.
  - \* **E-documents** are also acceptable if they are provided through the official and approved channel from the issuing institute with a tool to verify them.

- \* **Authentication by a public notary** is also acceptable if the copy of the documents bears the seal or signature of the officer.
- \* **Photocopies are not accepted** – Printouts of the original or certified copy that do not have any verifications are NOT acceptable.
- If you are expected to graduate, you can replace your degree or diploma with a certificate of the expected graduation date or an official letter from your university confirming your expected graduation. The replacement must include your name, degree to be conferred, and date of graduation
- If you receive your degree later than the beginning of our admission, the certificate or letter must bear the date when you complete your degree requirements.

Dj

- \* Graduates from colleges and universities in China can substitute official degree with **China Higher Education Qualification Certificate** issued by **CHESICC** ([中国高等教育学生信息网](#)).

d

## OFFICIAL TRANSCRIPTS

- Applicants must submit official transcripts from the institutions that they earned their Bachelor's, or higher, degree to prove their academic performance.
  - \* **Official transcripts** are certified copies of your transcripts issued and verified by a responsible officer of the institutions you attended. These should bear raised or colored seals of the institutions or the signature of the officer. They are also referred to as “True Copy” or “Certified Copy” in some countries.
  - \* **E-documents** are also acceptable if they are provided through the official and approved channel from the issuing institute with a tool to verify them.
  - \* **Authentication by a public notary** is also acceptable if the copy of the documents bears the seal or signature of the officer.
  - \* **Photocopies are not accepted** – Printouts of the original or certified copy that do not have any verifications are NOT acceptable.
  - \* Transcripts must include information on the grading systems, courses completed, grades or marks earned, cumulative grade points average (CGPA) and personal rank (if possible). If the transcript does not indicate the grading scale, submit a supplementary document describing the university's grading system. (Ensure to **highlight** your CGPA and the maximum attainable CGPA on your transcript unless it is in electronic format (E-transcript). Please refrain from making any alterations for E-transcripts, as they may lead to verification failure.)
  - \* Graduates from colleges and universities in China can substitute official transcripts with **China Higher Education Student's Academic Transcripts** issued by **CHESICC** ([中国高等教育学生信息网](#)).

**e****ENGLISH PROFICIENCY TEST (EPT) REPORT**

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- **The official language of communication and instruction for international students at KAIST is English.** Applicants of international graduate admissions must prove their English language proficiency with one of the qualifications described in the **English Language Proficiency** section on [page 3](#).

**f****Curriculum Vitae**

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- Applicants must provide summaries of their education, certifications, research experience, professional affiliations, and other information to present themselves to our student selection committees.

**g****Citizenship of Applicants**

---

- Applicants must provide an official document proving their citizenship.  
*e.g., a photocopy of the passport, national ID card, alien registration card, or any other form of public documents indicating information such as the issuance number, date of issue and expiration, photo, and name.*

**h****Citizenship of Applicants' Parents**

---

- Applicants must provide official documents proving their parents' citizenship.  
*e.g., a photocopy of the passport, national ID card, alien registration card, or any other form of the public documents indicating information such as the issuance number, date of issue and expiration, photo, and name.*
- If only one parent holds the parental responsibility due to death, divorce, or other reasons, you must submit the citizenship certificate of the parent with legal custody.  
*e.g., a copy of a death certificate, divorce certificate, or any other corresponding documents explaining the situation.*

**i****Certificate of Family Registration (“가족관계증명서”)**

---

- Applicants must provide a public document proving the relationship with their parents. It must indicate the names of the applicant, the parents, and their relationship.  
*e.g., certificate of family registration, family registration certificate (card), family relation certificate, birth certificate*
- Applicants of Korean ethnicity who plan to prove their eligibility for the international graduate program by confirming the loss of their parents' Korean citizenship must provide the “Family Relation Certificate” (가족관계증명서), with indication of the dates of their loss of Korean citizenship. The applicants' loss of Korean citizenship must also be included.

- Chinese applicants must provide either *Family Relation Certificate* (親屬關係證明) or *Family Registry Certificate* (戶口簿) or both translated and notarized by the public notary office to state their family relationship.  
\* Attestation from the Korean embassy is not necessary.

j

### The Certificate of the Facts Concerning the Entry & Exit (“출입국사실증명서”)

*\*ONLY for applicants of Korean ethnicity*

- Applicants of Korean ethnicity who plan to prove their eligibility for the international graduate program by confirming that they received their entire education overseas must provide the “Certificate of the Facts Concerning the Entry & Exit” (“출입국사실증명서”) issued by the Korean Immigration Office, and official certificates or letters of completion from all primary and secondary schools.

## Optional Documents

### # 1. List of Honors and Awards *\*use Appendix*

- If you have received honors, awards, fellowships, or any academic certificates or test scores to support your academic achievements, you can provide a list along with the documents to prove your achievements.

*E.g. Graduate Record Examination (GRE/ Code: 4558. Please report through the ETS website to be recognized), Graduate Management Admissions Test (GMAT), Test of Proficiency in Korean (TOPIK), Korean Language Proficiency Test (KLPT), etc.*

- Only achievements provided with evidence will be acknowledged in the evaluation.

### # 2. Employment Certificate

- If there is work, internship, or assistantship experience related to your intended study or research at KAIST, please provide a certificate or official letter from your workplace. The certificate or letter must include duration of work period, position, and other information describing your job and duties.

### # 3. School Profile

- School profiles of colleges or universities you attended or are attending will help our committee evaluate your applications in a useful context.
- It may include information about demography, programs, grading system, and ranking.

## A

**Enrollment**

- a. KAIST offers admissions to students who can study at KAIST full-time. Admitted students **must not have any professional responsibilities while studying at KAIST.**
- b. **KAIST prohibits multiple enrollments of our students.** All admitted students must have completed their degree programs before enrollment to KAIST and must not enroll in other institutions until they complete their degrees at KAIST.

## B

**Application**

- a. Decisions on admission and scholarships are independent. KAIST may offer admission with or without scholarships.
- b. The program you will apply to may require additional application materials. Please read brief introductions of each program from [page 17](#), visit the program's website, and prepare for the additional materials if required.
- c. Multiple applications from a single applicant within a single application term are strictly prohibited. In the event that an applicant submits applications for more than one department or degree program, they shall face disqualification.
- d. The application fee is non-refundable.

## C

**Application Materials**

- a. All application materials must be valid and up-to-date.
- b. All application materials submitted to KAIST become the property of university and will **NOT BE RETURNED**. Please read the **V List of Application Materials** section to prepare your application materials and choose options that will avoid submitting original copies of unobtainable degrees and transcripts.
- c. All documents must be in English or Korean. Documents in languages other than English or Korean will have no value to support your application. All mandatory application materials must be translated either in English or Korean preferably by the institutions that have issued them or by a public notary office. Optional documents must be translated and/or notarized to be accepted and recognized as evidence.
- d. KAIST accepts degree certificates, transcripts, English proficiency test score reports, and other supporting materials sent directly from the issuing institutes or agencies to our office in an official and approved channel.

- e. Applicants are responsible for submitting their application materials. KAIST will not request documents on your behalf.
- f. To be prepared for any loss or damages during delivery, make a photocopy of your application materials.
- g. KAIST reserves the right to request additional materials from applicants for any further verification or qualification.
- h. Applicants who fail to submit required documents within the document submission deadline will be disqualified.
- i. *If any information in the submission of an application or the submitted materials is found to be false or counterfeit, KAIST(Office of Admissions) reserves the right to revoke your admission or withdraw an offer of admission even after having graduated from KAIST. In the event of discovery of fraudulent activities, future applications may be rejected for up to five years from the date of discovery.*

## 1. Degree Information

Admission Dates: **Spring (around March) / Fall (around September)**

Degree programs offered at KAIST:

- **Master's Degree**  
The Master's degree generally requires two academic years of study.
- **MBA Degree**  
The MBA degree is awarded in the department of KAIST MBA and Impact MBA.
- **Doctoral Degree**  
The Ph.D. degree generally requires four or more academic years of study.
- **Integrated Master's and Doctoral Degree**  
The integrated Master's and Doctoral degree program is a Master's degree program integrated with the Doctoral degree program. It generally requires five academic years of study. The program starts with the Master's program, and candidates are promoted to the Doctoral program without the usual requirements of submitting the Master's thesis.
  - ※ *The department evaluation committee may admit you for a Master's program, even if you originally applied for the integrated Master's and Doctoral Degree.*
  - ※ *In case of dropping out, Master's degree can be awarded if the candidate has completed all the requirements of the Master's degree.*

## 2. Programs

### Main (Daejeon) Campus

College	Programs	Degree Offered			Contact Info.
		Master's	Ph.D. (Master's integrated)	Ph.D.	
Natural Science	<b>Physics</b> Condensed Matter Physics, Optics, Particle and Theoretical Physics, Soft Matter Physics, Nonlinear and Complex Systems, Biophysics * <i>It is highly recommended that applicants find a prospective            advisor prior to applying.</i>		•	•	<a href="http://physics.kaist.ac.kr">http://physics.kaist.ac.kr</a> T. 82-42-350-2502 E. mihee@kaist.ac.kr
	<b>Mathematical Sciences</b> Algebra and Algebraic Geometry, Analysis and PDEs, Applied and Computational Mathematics, Discrete Mathematics, Financial Mathematics, Geometry and Topology, Mathematical Medicine and Biology, Mathematics for AI and Big Data, Number Theory, Probability, Statistics	•	•	•	<a href="http://mathsci.kaist.ac.kr">http://mathsci.kaist.ac.kr</a> T. 82-42-350-2703 E. evercho@kaist.ac.kr
	<b>Chemistry</b> Physical Chemistry, Organic Chemistry, Inorganic Chemistry, Analytical Chemistry, Polymer Chemistry, Bio Chemistry, Nano Chemistry, Chemical Biology		•	•	<a href="http://chem.kaist.ac.kr">http://chem.kaist.ac.kr</a> T. 82-42-350-2804 E. jiyeonlim@kaist.ac.kr
	<b>Graduate School of Quantum Science and Technology</b> Quantum Computing, Quantum Communications, Quantum Sensing, Quantum Cryptography, Quantum Algorithm, Quantum Machine- Learning, Quantum Hybrid Systems, Quantum Internet and Networks		•	•	<a href="http://quantum.kaist.ac.kr">http://quantum.kaist.ac.kr</a> T. 82-42-350-4432 thr. 4434 E. qst@kaist.ac.kr

College	Programs	Degree Offered			Contact Info.
		Master's	Ph.D. (Master's integrated)	Ph.D.	
Life Science and Bioengineering	<b>Biological Sciences</b> Biological/Biomedical Sciences (Cell Biology, Biochemistry, Structural Biology, Genetics, Epigenetics, Stem Cell Biology, Plant Biology, Developmental Biology, Neurobiology, Immunology), Biotechnology or Bioengineering (Applied Biophysics, Microbial and Cell Biotechnology, and Environmental Biotechnology, Synthetic Biotechnology)		•	•	<a href="http://bio.kaist.ac.kr">http://bio.kaist.ac.kr</a> T. 82-42-350-2603 E. e_ehpark@kaist.ac.kr
	<b>Graduate School of Medical Science and Engineering</b> <b>- Physician-Scientist Track</b> Medical Sciences (Molecular Biology, Immunology, Virology, Stem Cell Biology, Vascular Biology, Pathology, Molecular Genetics, Neuroscience, Biochemistry, Structural Biology, Developmental Biology) and Biomedical Engineering (Cell and Tissue Engineering) <i>* Only open to applicants with a bachelor's degree (for M.S.-Ph.D. integrated) and a bachelor's degree and master's degree (for Ph.D.) from Medical, Dental or Oriental Medicine School. THE APPLICANTS MUST SUBMIT AN ORIGINAL OR CERTIFIED COPY OF MEDICAL LICENSE</i>		•	•	<a href="https://gsmse.kaist.ac.kr/">https://gsmse.kaist.ac.kr/</a> T. 82-42-350-4252 E. kimarang@kaist.ac.kr
	<b>- Medical Science and Engineering Track</b> Medical Sciences (Vascular Biology, Stem Cell Biology, Regenerative Medicine, Developmental Biology, Immunology, Virology, Neuroscience, Metabolism, Liver Biology, Pathology, Structural Biology, Drug Design, Molecular Genetics, Molecular Biology). <i>* Only open to applicants majoring in science and engineering.</i>				
	<b>Brain and Cognitive Sciences</b>  BCS department is aimed to study the brain to understand the mind and to provide with engineering and clinical applications. We deeply explore the brain mechanisms at all levels from genes to neurons to circuits to behavior and examine links across these levels. Neurobiology and systems neuroscience are at the heart of the education and research areas. In particular, we explore theoretical and computational neuroscience to gain a fundamental yet integrated understanding of the structure and function of the brain. What makes our department's teaching and research unique is to emphasize cognitive science including psychology, linguistics, anthropology, philosophy, ethics, and aesthetics based on brain sciences. Finally, we expand our research to brain engineering and translational medicine on brain disorders, such as brain-machine interface, brain-inspired artificial intelligence, and computational psychiatry.		•		<a href="https://bcs.kaist.ac.kr/">https://bcs.kaist.ac.kr/</a> T. 82-42-350-6502 E. bcs_gradadm@kaist.ac.kr
	<b>Graduate School of Engineering Biology</b> System and Synthetic Biology, Genome Engineering, Biomolecular Design, Lab Automation, Bioinformatics, Machine Learning, Bioprocess Engineering, Industrial Biotechnology	•	•	•	<a href="https://eb.kaist.ac.kr">https://eb.kaist.ac.kr</a> T. 84-42-350-4402 E. hyoju0921@kaist.ac.kr
Engineering	<b>Mechanical Engineering</b> Micro/Nano Systems, IT-based Intelligent Mechanical Systems, New Energy Systems, Biomedical Engineering, Mechanics and Design Innovation, Pro-human Engineering, Ocean Systems	•		•	<a href="http://me.kaist.ac.kr">http://me.kaist.ac.kr</a> T. 82-42-350-3002 E. e_suk@kaist.ac.kr
	<b>Aerospace Engineering</b> Airborne Vehicle Technology Aerospace Information and Intelligence Propulsion and Energy Space Systems Aerodynamics and Structural Mechanics	•		•	<a href="http://ae.kaist.ac.kr">http://ae.kaist.ac.kr</a> T. 82-42-350-3706 E. jungbean99@kaist.ac.kr
	<b>Electrical Engineering</b> Circuits and Systems, Nano Devices and Integrated Systems, Electromagnetics and Photonics, Communications, Computing, Networking, Security, and Signals and Systems <i>* It is highly recommended that applicants find a prospective advisor prior to applying.</i> <i>* Applicants whose potential advisor has already been determined should write down the advisor's name on the application.</i>	•	•	•	<a href="http://ee.kaist.ac.kr">http://ee.kaist.ac.kr</a> T. 82-42-350-3402 E. barbie1975@kaist.ac.kr
	<b>- The Robotics Program</b> Robotics, Artificial Intelligence, Machine Learning, Unmanned System, Smart Future Mobility	•		•	<a href="https://rp.kaist.ac.kr/">https://rp.kaist.ac.kr/</a> T. 82-42-350-5976 E. albert.ahn@kaist.ac.kr

College	Programs	Degree Offered			Contact Info.
		Master's	Ph.D. (Master's integrated)	Ph.D.	
	<b>- Graduate School of AI Semiconductor</b> AI-SoC, Neural Processing Unit (NPU), Processing-In-Memory (PIM), AI Silicon-IPs, AI SoC Platform, AI Computing Architecture and System SW, Neuromorphic Devices and Circuits, AI Chip Integrated System, ML based e-CAD <i>* Applicants are highly recommended to find a prospective advisor prior to the application.</i> <i>* Applicants whose potential advisor is already determined should write down the advisor's name on the application.</i>	•		•	<a href="https://aisemi.kaist.ac.kr/">https://aisemi.kaist.ac.kr/</a> T. 82-42-350-8503 E. hwseong@kaist.ac.kr
	<b>School of Computing</b> Computing Theory, Systems-Networks, Software Design, Secure Computing, Visual Computing, AI-Information Service, Social Computing, Interactive Computing <i>* It is highly recommended that applicants find a prospective advisor prior to applying.</i> <i>* Applicants whose potential advisor is already determined must write down the advisor's name on the application.</i>	•	•	•	<a href="http://cs.kaist.ac.kr">http://cs.kaist.ac.kr</a> T. 82-42-350-3508 E. leeminjae@kaist.ac.kr
	<b>- Graduate School of Information Security</b> Cryptography, Software security, Network security, system security	•	•	•	<a href="http://qsis.kaist.ac.kr">http://qsis.kaist.ac.kr</a> T. 82-42-350-8303 E. jisun813@kaist.ac.kr
	<b>Civil and Environmental Engineering</b> Structural Engineering, Construction Materials, Geotechnical Engineering and Geosystems, Environmental Engineering and Sustainability, Smart Transportation and Mobility, IT and Robotics for Construction, Urban Planning and Design, Urban Analytics, Architecture, Resilient Infrastructure System Design	•		•	<a href="https://cee.kaist.ac.kr">https://cee.kaist.ac.kr</a> T. 82-42-350-3602 E. jmyang@kaist.ac.kr
	<b>- Environmental and Energy Technology Program</b>	•		•	
	<b>Bio and Brain Engineering</b> Bioengineering and Brain Engineering including, Bioelectronics, Bioinformatics, Biomedical Imaging, BioNano/MEMS, Computational Neuroscience, Neural Engineering, Systems Biology, Tissue Engineering and Nanomedicine	•	•	•	<a href="http://bioeng.kaist.ac.kr">http://bioeng.kaist.ac.kr</a> T. 82-42-350-4303 E. ka007@kaist.ac.kr
	<b>- Brain and Cognitive Engineering</b> Brain Cognitive Science, Computational Neuroscience, Neuroinformatics, Brain Systems Biology, Neuro Cognitive Robotics, Brain-Machine Interface, Neuroprosthetics, Brain-Inspired Artificial Intelligence, Clinical Neuroengineering, Neuro Stem Cell and Tissue Engineering, Neuroimaging and Signal Analysis	•	•	•	<a href="http://bce.kaist.ac.kr/">http://bce.kaist.ac.kr/</a> T. 82-42-350-4305 E. bceprogram@kaist.ac.kr
	<b>Industrial Design</b> Design Driven Innovation, User-Centered Design, Human Computer Interaction, Design for Well-being and Social Innovation, Creative Design Thinking, Product Service System and Platform Design, Design for Co-Creation, Color psychology and emotional design, New design media, Interaction media, Entertainment media <i>* Digital portfolio showcasing past projects that exemplify the candidate's capabilities and skills, regardless of the major of origin.</i>	•		•	<a href="http://id.kaist.ac.kr/education/">http://id.kaist.ac.kr/education/</a> T. 82-42-350-4502 E. hae@kaist.ac.kr
	<b>Industrial &amp; Systems Engineering</b> Statistical & Data Science, Machine Learning & AI for Industrial Intelligence, Financial Optimization & Risk Analysis, Mathematical Optimization and Stochastic Modeling & Analysis Methods, Modeling, Analysis, Optimization, and Simulation of Complex Systems, Design and Operation of Production and Logistics Systems, Operation Management and Supply Chain Management, Human Computer Interaction and Ergonomics, Design and Operation of Services and Service Systems, Modeling and Optimization of Future Healthcare, Transportation, Energy, and Defense Systems	•	•	•	<a href="http://ie.kaist.ac.kr">http://ie.kaist.ac.kr</a> T. 82-42-350-3103 E. snk105@kaist.ac.kr
	<b>- Graduate School of Data Science</b> Data Science, Big Data, Knowledge Modeling and Representation, Knowledge Engineering, Business Intelligence, Human-Computer Interaction, User Experience, User Behavior Modeling, Human Decision Making, Data Mining and Knowledge Discovery, Intelligent System Modeling and Design, Intelligent Decision Support, Information Design, Content Networking, Pervasive Knowledge Services, Content Service, Service Modeling.	•	•	•	<a href="http://kse.kaist.ac.kr">http://kse.kaist.ac.kr</a> T. 82-42-350-3103 E. snk105@kaist.ac.kr

College	Programs	Degree Offered			Contact Info.
		Master's	Ph.D. (Master's integrated)	Ph.D.	
Engineering	<b>Chemical and Biomolecular Engineering</b> Synthetic/Systems biotechnology, BioRefinery, Nanobiotechnology, Protein Engineering, Molecular & Interface Engineering, Superlattice Nanomaterials, Microfluidic Systems, Functional Nano-Coatings, Semiconductor and metal nanocrystals, Nano Catalysis, Chemical Product / Process Design, Process Operation and Control, Green Catalysis, etc.	•		•	<a href="http://cbe.kaist.ac.kr">http://cbe.kaist.ac.kr</a> T. 82-42-350-3904 E. leebr@kaist.ac.kr
	<b>Materials Science &amp; Engineering</b> Computational Material Science and Electron Microscopy, Data-Storage Materials, Magnetic Materials, Electronic Packaging Materials, Optical Materials, Informational Materials for Energy/Biotechnology Applications, Energy Storage Materials, Energy Conversion Materials, Structural Materials, Heat-Resistant Materials, Biomaterials, Materials for Sustainable or Functional Nano Technology, and Materials/Device for Display and flexible electronic.	•		•	<a href="http://mse.kaist.ac.kr">http://mse.kaist.ac.kr</a> T. 82-42-350-3308 E. serashin@kaist.ac.kr
	<b>Nuclear and Quantum Engineering</b> Peaceful Use of Energy Generated by Nuclear Fission and Fusion Reactions (Electric Power, Desalination, District Heating, Propulsion etc.) Nuclear Fuel Cycle, Nuclear Security and Nonproliferation, Nuclear Policy, Radiation Science and Technology, Radiation Applications, Radiation Medical Imaging, Radiation Devices.	•		•	<a href="http://nuclear.kaist.ac.kr">http://nuclear.kaist.ac.kr</a> T. 82-42-350-3804 E. e_santafe@kaist.ac.kr
	<b>- International Nuclear and Radiation Safety Master's Degree Program(KINS-KAIST)</b> Only open to THOSE WHO ARE WORKING FOR GOVERNMENT OR NUCLEAR RELATED INSTITUTIONS OF HIS/HER COUNTRY AND ARE RECOMMENDED BY GOVERNMENT OR CURRENT INSTITUTION. Visit website of the program for more information.	•			<a href="https://inss.kins.re.kr/inss/Action?act=INDEXKK">https://inss.kins.re.kr/inss/Action?act=INDEXKK</a> T. 82-42-350-8511 E. juyeong@kaist.ac.kr
	<b>Cho Chun Shik Graduate School of Mobility</b> Eco-friendly Transportation Technology (Electric Vehicle, Hybrid Electric Vehicle, Wireless Electric Transfer, e-Mobility), Intelligent Transportation Technology (Autonomous Vehicle, Vehicular Communication for Cooperative Driving), Sustainable Transportation Technology (Efficient Urban Transportation Systems, Logistics Optimization, Future City Policy)	•		•	<a href="https://mo.kaist.ac.kr">https://mo.kaist.ac.kr</a> T. 82-42-350-1252 E. gsm@kaist.ac.kr
	<b>Kim Jaechul Graduate School of Artificial Intelligence</b> Artificial Intelligence, Machine Learning, AI+Healthcare, AL+Autonomous Driving, AI+Manufacturing, AI+Security, AI+Emerging	•	•	•	<a href="http://qsai.kaist.ac.kr/">http://qsai.kaist.ac.kr/</a> T. 82-42-350-1802 E. ssyang11@kaist.ac.kr
	<b>Graduate School of Green Growth and Sustainability</b> Carbon Neutrality Technology & Policy Assessment, Carbon Neutrality Technology System, Green Energy System, Resource Recirculation Technology System, Climate & Energy Policy Analysis, Climate & Energy Data Analysis, Carbon Accounting and Disclosure, Climate Financial Risk Assessment, Sustainable Investing, Global Energy Politics and Trade, Integrated Assessment Modeling	•		•	<a href="http://gggs.kaist.ac.kr">http://gggs.kaist.ac.kr</a> T. 82-42-350-2217 E. gggs@kaist.ac.kr
Liberal Arts and Convergence Science	<b>School of Digital Humanities and Computational Social Sciences</b> Digital Humanities (Text and Narrative Analysis, Digital History, AI Logic and Ethics), Computational Social Sciences (Social Data Analysis, Digital Politics, HCI and Communication, Environmental Policy Modelling), Language and Cognitive Science (Phonetics, Neurolinguistics, Music Cognition, Vision, Culture and Cognition)	•			<a href="http://ghss.kaist.ac.kr">http://ghss.kaist.ac.kr</a> T. 82-42-350-4604 E. hssdept@kaist.ac.kr
	<b>Graduate School of Culture Technology</b> Creative Technologies (Computer Graphics/Animation, Music Technology, AR, VR, HCI, Computational Design, Augmented Humans), Human & Culture Sciences (Network Science, Social Computing, Cognitive Science, Digital Heritage), Culture Industries (Computer Game, Art & Technology, Museum/Exhibition Technology)	•		•	<a href="http://ct.kaist.ac.kr">http://ct.kaist.ac.kr</a> T. 82-42-350-2903 E. yujeong0610@kaist.ac.kr

\* We encourage applicants to find a prospective advisor before applying. Please include the advisor's name in the application form.

\* It is highly recommended that applicants find a prospective advisor prior to the application.

\* The advisor's name should be included in the application form.

College	Programs	Degree Offered			Contact Info.
		Master's	Ph.D. (Master's integrated)	Ph.D.	
	<b>Graduate School of Science and Technology Policy</b> National Policy in Science and Technology, Health and Biomedical Policy, the National Innovation System, Dynamics of R&D Policy Decisions, Energy and Environment Policy, Aging and Welfare Technology Policy, Ethics of Emerging Technologies	•	•	•	<a href="http://stp.kaist.ac.kr">http://stp.kaist.ac.kr</a> T. 82-42-350-4843 E. cmpark@kaist.ac.kr
Business	<b>Business and Technology Management</b> Technology Management, Innovative Strategy and Policy, Entrepreneurship, Finance, Financial Economics, Supply Chain Management, Management Information Systems/E-business, Information Economics, Organizational Behavior, Human Resource Management, Information Sociology, Marketing, Accounting, Science and Technology Policy	•		•	<a href="http://btm.kaist.ac.kr">http://btm.kaist.ac.kr</a> T. 82-42-350-6302 E. jyleeb@kaist.ac.kr
	<b>- Global Technology and Innovation Program (GDI-GTIP) Track</b> Non-thesis Master Program, open to those who are aiming to be the next generation global leader. Contact the program coordinator for more information. <i>* GDI-GTIP is NOT supported by KAIST Scholarship</i> <i>** GDI-GTIP is the ONLY program that additionally accepts the second choice regardless of the track or program, except for the GDI applicants.</i> <i>- If you want to apply for the <u>GDI-GTIP track as a second choice</u>, check 'YES' in the first step of the online application.</i> <i>- GDI-GTIP track applications will be reviewed <u>concurrently</u> by both the first and second-choice programs. However, candidates receiving admission for the first-choice program will automatically be declined to the GDI-GTIP track.</i>	•			<a href="https://gdi.kaist.ac.kr/">https://gdi.kaist.ac.kr/</a> T. 82-42-350-6392 E. <a href="mailto:gdi.adm@kaist.ac.kr">gdi.adm@kaist.ac.kr</a>

## Seoul Campus

College	Department /Division	Degree Offered	Contact Info.
		Professional Master's only	
Business	<b>KAIST MBA</b> Two-year full-time MBA program newly launched in 2023 that aims to foster professional directors and entrepreneurs who want to learn new technologies and business models to lead innovation in digital transformation/ Various Practicum courses and Practical field projects/ General Management/ Entrepreneurship and Corporate Venture/ Business Analytic	Master of Business Administration (MBA)	<a href="https://www.business.kaist.edu">https://www.business.kaist.edu</a> T. 82-2-958-3642 E. mychoi@kaist.ac.kr
	<b>Impact MBA((Social Entrepreneurship Area)</b> <b>-KAIST-KOICA Master's Degree Program in Social Economy</b> Social Economy, Management, Problem-solving Skills in Social Areas, Policy Fundamentals, Green Growth and Ecosystem	Master of Business Administration (MBA)	<a href="https://www.business.kaist.edu/admission/0304">https://www.business.kaist.edu/admission/0304</a> T. 82-2-958-3306 E. epickim@kaist.ac.kr

## 1. Life in Seoul (College of Business)

### International Scholar and Student Services (ISSS)

ISSS aids international students with regard to their visa issuance/extension, school registration, housing, and orientation. ISSS also organizes various events, exciting activities, festivals, community services, etc.

- <http://iss.kaist.ac.kr>
- Email: [iss@kaist.ac.kr](mailto:iss@kaist.ac.kr)
- Tel: +82-42-350-2481 thr.2482

### Global Talent Visa Center (On-Campus Visa Center)

KAISTians are acknowledged as the best scientists, and many of them are international scholars. The Korean government supports them in seeking jobs and settlement into Korean society. Therefore, the Ministry of Justice has established the Global Talent Visa Center on the KAIST main campus for easier access and convenience in addressing immigration affairs. The center provides KAISTians with the easiest access and best support to handle their immigration affairs.

- Various Visa Options

F-2-7S: KAIST graduate degree holders can now enjoy expanded prospects for a long-term residency visa (F-2-7S), thanks to the simplified selection procedures introduced in early 2023.

F-5-16S: The Ministry of Justice is introducing the F-5-16S permanent resident visas, specifically designed for foreign professionals in the fields of science and technology. This new system removes income requirements, making it more accessible for qualified applicants.

### Dormitory

All students may apply for on-campus student housing. Each room is shared by one or two students and is furnished with beds, closets, desks, and chairs. Residents share bathrooms, laundry rooms, and lounges. Dormitory fees start at approximately KRW 115,000 per month.

- <https://kds.kaist.ac.kr/>
- Email: [student\\_life@kaist.ac.kr](mailto:student_life@kaist.ac.kr)
- Tel: +82-42-350-1341 thr. 1342

### Medical service

Minor wounds and illnesses can be treated at an on-campus healthcare center for free. For more serious illnesses, professional medical service is offered on campus at the KAIST Clinic Pappalardo Center.

### Sports facilities

KAIST has excellent facilities for table tennis, tennis, soccer, racketball, badminton, volleyball, and basketball. We also have swimming pools and fitness centers equipped with cycles, treadmills, gym equipment, barbells, etc.

### Library

KAIST has two major libraries: the Main Library and the Undergraduate Branch Library. There are also a bookstore and a giftshop on the first floor of the Main Library.

## Restaurants

There are three cafeterias, some fast-food restaurants, and cafes on campus. You will also find numerous restaurants located right outside of campus. KAIST also has an international kitchen. Many of our international students gather at this place to cook and eat together.

## KAIST Language Center (KLC)

KLC offers language courses to improve the Korean and English skills of KAIST students and researchers. All of the classes offered by KLC are non-credit classes, and tuition is charged for each class. Also, KLC provides English proofreading services and Korean-English translation services.

- <http://lang.kaist.ac.kr>
- Email: [language@kaist.ac.kr](mailto:language@kaist.ac.kr)
- Tel: +82-42-350-8731 thr. 8732

## 2. Life in Seoul (College of Business)

### Dormitory

KAIST College of Business (KCB) students board at the on-campus dormitory. The three dorm buildings, Pajung, Sojung Hall, and Haejung Hall, are all located within 3-minute walking distance from each other and approximately 5-minute walking distance from the main buildings of the campus.

The dorm rooms are designed for double occupancy. Each person is provided with a desk, a bed, and a wardrobe. The bathroom facilities with shower booth are shared. It costs KRW 160,000 (approx. USD 160) per month.

### Medical service

The Nurse's Office is located on the 3<sup>rd</sup> floor of the Student Union Building. You can get medication for minor illnesses and injuries. There is a nominal fee for the purchase of medication.

### Sports Facilities

There are outdoor tennis and basketball courts near the dormitories, and an indoor fitness center (gym) is located on the 1<sup>st</sup> floor of Building 7, which is connected to SUPEX building. The gym is open 24 hours and requires a student ID card to open. Lockers and shower rooms are also facilitated inside the gym. A table tennis room can be found on the 1<sup>st</sup> floor of the Student Union Building in addition to a golf practice range, located on the ground floor of the Administration building (Building No. 1) which is open to registered members only.

### Library

Unlike traditional libraries, the KAIST College of Business students' library is a digital multi-media library. This gives students and faculty members the advantage of being able to obtain necessary resources in the comfort of one's computer at home. The digital library is joined with the Cyber Hall, a facility where students have access to the Internet 24 hours a day.

### Restaurants

Student cafeteria serves Korean traditional / inter-national dishes. It is open Monday through Friday providing lunch and dinner. Additionally, the Faculty Restaurant is on the 4<sup>th</sup> floor of the same building. Another place to eat is the Atrium located on 2<sup>nd</sup> floor of SUPEX building. It houses a café where you can buy simple snack and sandwiches.

### Office for Exchange Students

The External Affairs Center coordinates international affairs for the Seoul campus including the student exchange program.

- *Student Exchange Program* [yj.cho@kaist.ac.kr](mailto:yj.cho@kaist.ac.kr)

## 1. Cost of Attendance

Planning your enrollment at KAIST, you should be aware of the estimated expenses that you will incur. The average budget for a single graduate student living on-campus, with no dependents, is listed below. Students living off-campus can expect living expenses to be 35% to 50% higher.

- **Non-tuition average expenses (2023, currency in KRW): 5,350,000/6 months**

Dormitory approx. 700,000/6 months

Food approx. 3,500,000/6 months

Transportation approx. 100,000/6 months

Books and Supplies approx. 150,000/6 months

Medical Health Insurance approx. 900,000/6 months

**Tuition (2023, currency in KRW): 9,559,000/Semester**

Graduate School of Global Digital Innovation 4,800,000/Semester

Management Engineering 7,004,000/Semester

KAIST MBA 13,200,000/Semester

Finance MBA 15,910,000/Semester

※ *Subject to change on a yearly basis.*

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## 2. KAIST Scholarship

KAIST provides a comprehensive scholarship package, including a full tuition grant for four semesters (Master's), ten semesters (M.S-Ph.D. integrated), and eight semesters (Ph.D.). The scholarship also offers a monthly stipend to support international students, the exact amount depending on factors like department, advisor, and research involvement. Additionally, a premium for National Health Insurance is covered.

\* *The rate and coverage may vary by your participation in research projects and performance.*

## 3. Earnings on Campus

There are opportunities for international students to make earnings on campus. Wages are paid for research (RA), teaching (TA) or other work (Part-time assistant, etc.) performed during enrollment. Students can apply for positions after entrance.

The KAIST Application Waiver Program is designed to enable exceptional individuals from one of the Least Developed Countries (according to the UN list of LDCs in 2023) to pursue their academic dreams at KAIST. This unique program is tailored for applicants seeking admission to our graduate programs, ensuring that financial constraints do not stand in the way of deserving candidates.

### Who is eligible to request an application fee waiver?

- ✓ Applicants for KAIST International Graduate Admissions.
- ✓ Applicants should be a national of the country(see the list below) and have lived there since birth.
- ✓ Applicants with an exceptional academic standing within their department or field of study, ranking in the top 5% or higher of their BS or MS class.
  - \* One letter of recommendation by the department head (either of your BS or MS) should be submitted along with the application fee waiver request form. This recommendation letter should provide insight into your character and highlight your academic excellence. (No need to include the financial hardship.)

### How to request an application fee waiver

Eligible applicants must submit the **application fee waiver request form** through the Google form (<https://forms.gle/XEttu6QPYYXJNQNNov5>) and submit a **letter of recommendation from the department head** via email to [fee\\_waiver@kaist.ac.kr](mailto:fee_waiver@kaist.ac.kr) with 'Application Fee Waiver Request for 2024 Fall Regular Track' in the subject line.

### When to Request a Fee Waiver

You can submit the application fee waiver request form within a specific timeframe, starting from February 12 to February 19. It's important to ensure that the form is submitted by the deadline of **February 19, 6:00 p.m. (KST)**. If the application isn't submitted by this deadline, you will need to make a payment.

We will notify you of the result through email 2-3 days before the starting day of the application period. If your request is denied, payment will be required.

UN list of least developed countries

(<https://unctad.org/topic/least-developed-countries/list>)

**#NOTE:** This form is for your reference only. Please fill out the form through the Google form([LINK](#))



Korea Advanced Institute of Science & Technology

## Application Fee Waiver Request Form

### 1. Personal Details

Name in Full:

Date of Birth:

Place of Birth(Country):

Nationality:

Email address:

*\*Write down the email address you intend to use for the KAIST application portal.*

Postal Address(Including country):

### 2. Academic Background

Which university did you attend for your undergraduate study?	Which university did you attend for your Master's study? (if applicable)
Name of university:	Name of university:
Location(Country):	Location(Country):
From – To(Year):	From – To(Year):
Major:	Major:

### 3. Application

Degree program applying for:    MS    MS+PhD Integrated    PhD

Department/program applying for:

#### Declaration of Consent:

- I confirm that I was born and have lived in the country listed in the UN list of LDC.
- I request an application fee waiver and confirm that the information and document provided is true and correct.
- I fully agree that if any information is found to be false or counterfeit, KAIST(Office of Admissions) reserves the right to cancel my request for an application fee waiver and to revoke my admission or withdraw an offer of admission.
- I consent for my data to be shared for the purpose of assessing my application fee waiver request, and for compiling anonymized data for monitoring purposes.
- I understand that KAIST has the sole and absolute discretion in determining my eligibility for an application fee waiver and the decision shall be final and conclusive.

By signing below, I acknowledge that I have read, understood, and agreed to all the declaration statements above.

Signature:

Date

## Appendix. Form – Letter of Recommendation (For applicaion fee waiver only)

# NOTE: To download the form, please click the following [LINK](#).



Korea Advanced Institute of  
Science & Technology

### LETTER OF RECOMMENDATION

#### Applicant's Informations(*the recipient of your recommendation*)

- Name in Full:
- Nationality:
- Date of Birth:
- KAIST Application Portal ID(email address):  
\*Write down the email account you intend to use for the KAIST application portal.
- Intended Program:  MS  MS+PhD Integrated  PhD
- Intended Major:

#### Evaluation

Please rate the applicant in overall potential for Graduate Study:

Exceptional  Outstanding  Good  Average  Below Average  Poor

In your opinion, how does the applicant compare to other students in your department/division or their respective classes?

Top 1-2%  Top 5%/ Please specify the rank if possible: \_\_\_\_\_ (i.e. 1 out of 30)

Please give your opinion on the applicant's qualifications and potential for academic and professional achievement in the field of the applicant's application. (200 words or less)

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I hereby duly recommend the aforementioned applicant. I have carefully filled out this letter of recommendation by myself, and I am aware that my opinions provided herein may continue to serve as a reference in the subsequent admission process within KAIST.

Name:

Position/Title:

University/College:

Contact Information:

(Email or Phone)

Signature:

Date:

## Appendix. Form - List of Honors and Awards

# NOTE: To download the form, please click the following [LINK](#).



# LIST OF HONORS AND AWARDS

*for International Graduate Enrollment*

Application Number		Applicant Name	
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Please list up to five honors or awards you have obtained during university in order of importance. Each item below will be considered valid only when the respective testimonial/evidence is submitted.

No	Title	Rank	Date (yyyy/mm)	Level of Recognition (National / International)
			/	
1	Issuing Institution:			
	Name:		Website:	Email:
	Explanation of the Award/Honor ( <i>up to 100 words</i> ):			
			/	
2	Issuing Institution			
	Name:		Website:	Email:
	Explanation of the Award/Honor ( <i>up to 100 words</i> ):			
			/	
3	Issuing Institution			
	Name:		Website:	Email:
	Explanation of the Award/Honor ( <i>up to 100 words</i> ):			
			/	
4	Issuing Institution			
	Name:		Website:	Email:
	Explanation of the Award/Honor ( <i>up to 100 words</i> ):			
			/	
5	Issuing Institution			
	Name:		Website:	Email:
	Explanation of the Award/Honor ( <i>up to 100 words</i> ):			



## Notice on Collection and Use of Personal Information

According to the Personal Information Protection Law, KAIST will obtain your agreement on collecting and using your personal information as below through our online system.

The Office of Admissions will collect and use your personal information for the purpose of student selection and enrollment to KAIST.

### I. Personal Information Required for Student Selection and Enrollment (Compulsory)

List of Information	Purpose	Legal Grounds	Holding Duration
<p><b>(Compulsory information)</b> name, address, phone/mobile number, country of citizenship, photo, institutions attended (institutions, degree, major field of study, dates attended, academic performance)</p> <p><b>(Optional information)</b> English proficiency test score, work history (place of work, duration of service, job title, responsibilities), honors and awards, research field and topic</p>	<ul style="list-style-type: none"> <li>▪ Student selection (All applicants)</li> <li>▪ Enrollment (only for successful applicants)</li> <li>- Registration on school register</li> <li>- Academic history check</li> <li>- Academic performance check</li> <li>- Providing information regarding registration etc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Higher Education Act, Article 33(Admission Qualifications), Article 34 (Methods for Selecting Students)</li> <li>▪ Enforcement Decree of the Higher Education Act, Article 35 (Data for Admission Screening)</li> </ul>	10 years

※ The subject of information has the right to deny the collection and use of their personal information. However, as the above information is compulsory for the student selection process, denial of information collection and use means that the subject of information may not apply to be considered in the selection process.

- Do you consent to the above collection and use of your personal information?

I consent  I do not consent

### 2. Unique Identifying Information Collection and Use (Compulsory)

Items	Purpose	Legal Grounds	Holding Duration
Passport number / Alien Registration Number (in case you have a valid number)	<ul style="list-style-type: none"> <li>▪ Admission screening and student selection (All applicants)</li> <li>▪ Handling of violations in the application process (all applicants)</li> <li>▪ Documentation of education such as school register entry and management etc. (Only for successful applicants)</li> </ul>	Enforcement Decree of the Higher Education Act, Article 73 (Handling of Unique Identifying Information)	10 years

※ The subject of information has the right to deny the collection and use of their personal information. However, as the above information is compulsory for the student selection process, denial of information collection and use means that the subject of information may not apply to be considered in the selection process.

- Do you consent to the above collection and use of your personal information?

I consent  I do not consent